

# **SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

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<i>Board Approved: September 29, 2020</i>	<i>Reviewed: September 15, 2020</i>	<i>Review By: December 2025</i>
<i>October 27, 2015</i>	<i>October 5, 2015</i>	
<i>October 26, 2009</i>		

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The Superior-Greenstone District School Board is committed to the health and safety of its students, faculty, staff and visitors. In order to provide opportunities for assistance to individuals who may experience cardiac arrest on school property, automat are available in all board facilities. Early access defibrillation has been recognized as a significant factor in survival from incidents of sudden cardiac arrest

The purpose of this document is to establish guidelines for the placement, care and use of an Automatic External Defibrillator (AED) located in Superior-Greenstone District School Board school buildings. Adequate preparation for responding to a life-threatening emergency can save lives.

## **DEFINITIONS**

**Automatic External Defibrillator (AED)** is a portable device used to induce electrical stimulation to the heart muscle in the event of a potential cardiac arrest.

## **GUIDELINES**

### **1.0 Storage and Accessibility of an Automatic External Defibrillator in the School Setting**

Assess each potential building for the optimal central location for storage of the AED.

The location should be readily identified 1 001 /P ( )-4(1 001 /P ( )t2.95TmAq0 ( Ex)14(3(g)-6e)13( )-di)

Notify Health and Safety Officer if the AED has been used in a medical emergency, or the unit has been lost, stolen or damaged.

## 2.2 **Automatic External Defibrillator Trained Employee Responsibilities**

Provide prompt basic life support including AED and first aid according to training and experience.

Complete and maintain cardio-pulmonary resuscitation (CPR) and AED training certification.

### **3.3 Begin treatment with the AED.**

As soon as the AED is available, turn on the AED and follow prompts.

Remove all clothing from the chest area. Dry the chest if it is wet.

Apply defibrillation pads. Look at the symbols on the AED pads and place pads as shown on the illustrations. Ensure pads are making good contact pad over the nipple, medication

patches, or visible implant devices.

Make sure the patient area is clear, and then deliver a shock to the patient when advised by the AED.

When advised by the AED, initiate/resume CPR starting with compressions.

Continue to perform CPR until otherwise prompted by the AED or EMS personnel.

### **3.4 Actions to take when the EMS arrives.**

Responders working on the victim should document and communicate important information to the EMS provider, such as:

Known medical problems, allergies or medical history.

Time the victim was found, condition and vital signs if obtained.

Type and time of intervention(s) provided, to include the number of shocks delivered and length of time the defibrillator was used.

Patient response to intervention(s) and information from the AED screen.

## **4.0 Post-incident Procedures**

An employee involved should notify the building administrator as soon as possible.

A designated employee should check the AED, restock the supplies immediately after the event and perform the after-patient