

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Minutes**

**Committee of the Whole Board & Regular Board Meeting # 6/2003**

Electronic Meeting

Face-to-Face

Convened at Superior-Greenstone DSB Board Meeting Room, Marathon, Ontario  
Via Videoconference

Monday, May 26, 2003 – 6:30 p.m.

Chair: B. Bartlett

Director: Heather Wilson-Boast

**MEMBERS PRESENT**

**Trustees**

Bette Bartlett (OS)  
Guy Champagne (OS)  
Kathy Notwell (TC)  
Les Aylward (VC)  
Wendy Krystia (VC)

Student Trustee: Laura Rydberg (OS @ 7:03 p.m.)

**Regrets**

Darlene Keenan  
Larry Fraser

**Absent**

Randy Krystia

**Board Administration**

H. Wilson Boast, Director of Education (OS)  
P. Pella, Superintendent of Education (OS)  
B. Rousseau, Superintendent of Business (OS)  
C. Tsubouchi, Manager of Accounting Services (OS)  
W. Chiupka, Manager of Plant Services (OS)  
Barb Draper, Coordinator of Human Resources (OS)  
B. Ross, Coordinator of Information Technology (OS)  
R.M. Joannette, Administrative Assistant/Transportation (OS)

OS: On-Site VC: Videoconference TC: Teleconference

Part I

*Committee of the Whole Board: 6:55 p.m.*

*Section (A): In-Camera, Session 1 – (closed to public): 6:57 p.m.*

*Section (B): In-Committee (open to public): 7:03 p.m.*

Part II

*Regular Board (open to public): 7:07 p.m.*

Part III

*Section (A): In-Camera Session 2 – (closed to public): N/A*

**1.0 Roll Call**

Board Chair Bette Bartlett conducted roll call at 6:55 p.m. Members present as noted above.

**2.0 Disclosures of Conflict of Interest: re Closed Session**

There were no disclosures of conflict of interest regarding the closed session.

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PART I: *Committee of the Whole Board Section (A)* *In-Camera Session 1: (closed to public): 6:57 p.m.*

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**3.0 Committee of the Whole Board (Closed)**

3.1 Agenda: Committee of the Whole Board

**154/03**

*Moved By: Trustee Champagne*

*Seconded By: Trustee Aylward*

**That**, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-camera session) at 6:57 p.m. and that his portion be closed to the public.

Carried

**155/03**

*Moved By: Trustee Aylward*

*Seconded By: Trustee Champagne*

**That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-camera session) at 7:03 p.m. and that this portion is open to the public.

Carried

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PART I: *Committee of the Whole Board Section (B)* *In-Camera Session 1: (open to public): 7:03 p.m.*

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**1.0 Committee of the Whole Board (Open)**

1.1 Draft Policy: Board Member Code of Ethics

**156/03**

*Moved By: Trustee Champagne*

*Seconded By: Trustee Notwell*

**That**, the Superior-Greenstone DSB receives the Draft Policy No. TBA Board Member Code of Ethics for information.

Carried

Trustee comments on this first draft were requested.

**157/03**

*Moved By: Trustee Notwell*

*Seconded By: Trustee Champagne*

**That**, the Superior-Greenstone DSB rises and report from the Committee of the Whole Board (open session) at 7:06 p.m., and that this portion be open to the public.

Carried

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PART II: *Regular Board* *(Open to public): 7:07 p.m.*

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**1.0 Meeting Call to Order and Approval of In-Camera Report**

Board Chair, B. Bartlett called the Regular Board Meeting to order at 7:07 p.m.

**158/03**

*Moved By: Trustee Aylward*

*Seconded By: Trustee W. Krystia*

**That**, the Superior-Greenstone DSB approve the Committee of the Whole (In-camera) report.

Carried

A recommendation brought forward from discussions of the In-Camera Report was presented as follows.

**159/03**

Moved By: Trustee Champagne

Seconded By: Trustee Aylward

**That**, the Superior-Greenstone DSB approves the appointment of Leslie Ransom as Principal of Marathon High School effective June 30, 2003.

Carried

**2.0 Approval of Agenda**

**160/03**

Moved By: Trustee Aylward

Seconded By: Trustee W. Krystia

**That**, the agenda for the Superior-Greenstone DSB Regular Board Meeting #6/2003 be accepted and approved as amended with the following addition as Item 5.3: *Disposition of Resolutions.*

Carried

**3.0 Disclosures of Conflict of Interest: re Open Session**

There were no disclosures of conflict of interest regarding the open session.

**4.0 Minutes**

4.1 Standing Committees

No Report

4.2 Board Meetings

4.2.1 Board Meetings

# 5/2003: Regular Board – April 28, 2003

# 4/2003: Special Board – May 12, 2003

**161/03**

Moved By: Trustee Champagne

Seconded By: Trustee Notwell

**That**, the minutes from the following Board Meetings be and are hereby declared adopted:

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**163/03**

*Moved By: Trustee Champagne*

*Seconded By: Trustee Aylward*

**That** the Superior-Greenstone DSB refers the issue of playground equipment to Administration for further study and recommendations.

Carried

The Board directed that Administration proceed to review its playground equipment installations at each elementary school to determine if equipment on site is adequate based on student needs. Additional equipment may be added to school sites based on the findings of the study.

5.2 Policy Approvals: Criminal Background Checks: Employees and Service Providers

**164/03**

*Moved By: Trustee Champagne*

*Seconded By: Trustee Notwell*

**That**, the Superior-Greenstone DSB approves new Policy No. 714-Criminal Background Checks for Employees and new Policy No. 715-Criminal Background Checks for Service Providers as presented in Report No. 24, dated April 28, 2003.

Carried

5.3 Disposition of Motions

On April 28, 2003 Trustee L. Aylward requested that the conduct for the disposition of motions brought forward at Board Meetings be reviewed to ensure that correct protocol was being applied. The practice of the Board Chair calling Board Members to vote is being done correctly. Motions moved by two trustees are then put to the board for debate and or questions and subsequent to this are voted upon.

**6.0 Delegations, Presentations, etc**

**7.0 Reports of the Director of Education**

H. Wilson-Boast

7.1 2003 Pupil Accommodation Report re Policy No. 905

*(Electronic Attachment)*

**165/03**

*Moved By: Trustee Notwell*

*Seconded By: Trustee Aylward*

**That**, the Superior-Greenstone DSB receives the 2003 Pupil Accommodation Report, dated May 26, 2003 as presented for information.

Carried

Each year the 2003 Pupil Accommodation Report, is presented in accordance with Board Policy No. 905. Comprehensive details related to facility costs, space utilization and program viability in our schools were provided. Overall, the Board facility occupancy rate in 2002-2003 is 52.4%. With enrolment projection trends in decline, the occupancy rate

Daycare operation will commence in September 2003 from facilities now housed at the Schreiber Public School. Partners in the project include this Board, the Thunder Bay District Social Services Administration Board and the Schreiber Ontario Works Program.

7.3.2 Lake Superior High School

The Kimberly-Clark Foundations Bright Futures, College Scholarship has been awarded to two Lake Superior students. The \$20,000 scholarships were awarded to Shaun Maronese of Schreiber and Marsha Smith of Terrace Bay. Congratulations to both for academic excellence.

7.3.3 Ministry of Education Writing Team

Marathon High School teacher, Shawna Grouette has been chosen to be on the Ministry of Education Curriculum Revision Writing team to review secondary level curriculum policy documents. The involvement by our teachers in this facet of the ministry's curriculum development is excellent. Congratulations

7.4 Other

7.4.1 Information re School Graduation Dates

Trustees, who may be available to attend graduations, please advise administration so that schools can be contacted.

**8.0 Reports of the Education Committee**

*Education Chair: Kathryn Notwell / Superintendent: P. Pella*

8.1 Report No. 40 Ontario Youth Apprenticeship Program

**166/03**

*Moved By: Trustee Champagne*

*Seconded By: Trustee Aylward*

**That, the Superior-Greenstone DSB receives Report No. 40: Ontario Youth Apprenticeship Program as presented for information**

*Carried*

Launched in November 2000, the Ontario Youth Apprenticeship Program (OYAP) is a very successful program in our area high schools. In its inaugural year, five students were registered to train in their own community with an employer that could provide an opportunity for them to follow a path of interest and be exposed to the world of work to gain the skills needed in a chosen trade. In 2001-2002, 13 registered OYAP students in nine different trades were enrolled. Currently, there are 28 OYAP registrants in our area high schools taking trades training.

8.2 Report No. 41

Tentative Appointment of S.2 s training.

**168/03**

*Moved By: Trustee Aylward*

*Seconded By: Trustee R. Krystia*

**That**, the Superior-Greenstone DSB approve the registration and travel arrangements for the 2003-2004 Student Representative to the Board to attend the OPSBA June 2003 Annual General Meeting, if appropriate.

**9.0 Reports of the Business Committee**

*Business Chair: R. Krysti*

**11.0 Deferred Matters**

There were no deferred matters.

**12.0 New Business**

12.1 Chair

Board Chair, B. Bartlett commented on the school tours taken in Longlac, Beardmore and Geraldton. Tours were informative and school atmosphere were energetic and positive.

12.3 Update: Student Trustee

L. Rydberg provided an update on current sporting championship standings and outlined upcoming events at area high schools.

12.4 Future Board Meeting Agenda Items

**13.0 Notices of Motion**

**14.0 Trustee Associations and Other Boards**

14.1 OPSBA

**174/03**

*Moved By: Trustee Notwell*

*Seconded By: Trustee Champagne*

***That, the Superior-Greenstone DSB appoint Trustee: Bette Bartlett as this Board's Voting Delegate to OPSBA and Trustee Darl***

Carried

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Committee of the Whole Board # 6/2003**

Monday, May 26, 2003 – 6:30 p.m.

Convened at Superior-Greenstone DSB Board Meeting Room, Marathon, Ontario  
Via Videoconference

**TOPICS**

Chair Bette Bartlett

Director: H. Wilson-Boast

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PART I: *Committee of the Whole Board Section (A)* *In-Camera Session 1: (closed to public): 6:31 p.m.*

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- 1.0 Personnel
  - 1.1 Additional resignations
- 2.0 Transportation Contract
- 3.0 Litigation Update

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PART I: *Committee of the Whole Board Section (B)* *In-Camera Session 1: (open to public): 6:32 p.m.*

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- 1.0 Draft Policy: Board Member Code of Ethics

**Committee of the Whole Board / Regular Board Meeting # 6/ 2003**

Monday, May 26, 2003

**MINUTES**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2003

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SECRETARY

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CHAIR

## **2003 Future Board Meetings**

Electronic (Videoconference): *Committee of the Whole (6:30 p.m.) / Regular Board (7:00 p.m.)*

Monday, July 28 (tentative)

Monday, August 25

Monday, October 27

Monday, November 17

Face-to-Face: *Committee of the Whole (11:00 a.m.) / Regular Board (11:30 a.m.)*

Friday, June 20

Friday, September 19

Friday, December 5